

Bylaws of Grant Drum Line Music Association

Article One Name and Location

Section 1. Name. The name of the organization shall be the Grant Drum Line Music Association (GDLMA).

Section 2. Location. All GDLMA meetings shall be held at such places within the Del Paso Heights region, virtually, online, on conference calls, or as designated by club officers.

Article Two Purposes and Structure

Section 1. Purposes. The GDLMA is a broadly based, community organization created exclusively for educational purposes. The primary purpose of the GDLMA is to benefit students aged between 14 and 24 years old attending schools in the Sacramento region by raising and contributing funds to be used for educational, athletic, extracurricular, and arts activities. The GDLMA shall promote community support and awareness of the various educational, athletic, and extracurricular events, programs, and activities at schools within the Sacramento region.

The GDLMA shall be self-governing, self-supporting, non-commercial, non-sectarian, nonprofit and nonpartisan, and shall seek neither to direct the administrative activities of the schools within the Sacramento region nor to control its policies.

No part of the net earnings of the GDLMA shall inure to the benefit of any director of the GDLMA or officer of the GDLMA. Private individuals may receive reasonable compensation for services rendered to or for the GDLMA affecting one or more of its purposes. No director, officer or and shall be entitled to share in the distribution of any of the corporate assets on the dissolution of the GDLMA. No substantial part of the activities of the GDLMA shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the GDLMA shall not participate in, or intervene in (including the publication of statements) any political campaign on behalf or any candidate for public office.

The GDLMA shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501 (c)(3) of the Internal Revenue code and Regulations as they now exist or as they may be amended.

The GDLMA shall observe the following regulations: Grant Drum Line Music Association bylaws, and all local, state, and federal laws which apply to nonprofit organizations.

Upon dissolution of the GDLMA or the winding up of its affairs, the assets of the GDLMA shall be distributed exclusively to charitable organizations which would then qualify under the provisions of Section (c)(3) of the Internal Revenue Code and its Regulations as they

now exist or as they may be amended.

The GDLMA is organized pursuant to the California Nonprofit Act and does not contemplate pecuniary gain or profit and is organized for nonprofit purposes which are consistent with the provisions of Section 501 (c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may be hereafter amended.

Article Three Membership

Section 1. Membership. Membership in this organization is open to any person who is a parent, guardian, or adult relative of a child or children who participates in school activities within the Sacramento region, or is a member of the Grant Drum Line Music Association, and who will uphold the policies of this organization and agree to its Bylaws. Each Sacramento Booster Club which registers with the GDLMA, and is accepted by the GDLMA under Procedures duly prescribed by the GDLMA, shall be a Member of the GDLMA, and referred to as "Club."

Section 2. Qualification. Eligible persons shall become members by paying the prescribed membership dues per school year. Upon payment of such dues, a member shall be considered in good standing and be entitled to any and all rights and privileges of membership.

Section 3. Membership Drive. An annual membership drive shall be conducted as early in the school year as possible, with additional members accepted at any time.

Section 4. Dues. Annual dues shall be assessed in such amounts as determined by a majority of board members present at the organizational meeting for the upcoming year. Dues shall be payable at the beginning of each fiscal year.

Article Four Directors

Section 1. Qualification. Any member in good standing is eligible to serve on the Board of Directors.

Section 2. Powers. The Board shall be the governing body of the organization and shall manage, control, and direct the affairs and property of the organization

Section 3. Compensation. No part of the net earnings of the GDLMA shall inure to the benefit of any director or officer of the GDLMA. No director, officer or and private individual shall be entitled to share in the distribution of any of the corporate assets on the dissolution of the GDLMA. No substantial part of the activities of the GDLMA shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the GDLMA shall not participate in, or intervene in (including the publication of statements) any political campaign on behalf of any candidate for public office. Administrative Staff and consultants shall receive compensation for services they may render to the organization as prescribed by an approved

annual budget, or as approved by a majority vote by the Board. Board members may be reimbursed for actual expenses incurred that are in support of the Associations activities. Invoices must be provided and kept for record keeping by the financial officer or as designated by the Board.

Section 4. Officers. Officers shall be elected at the last general business meeting at the end of each fiscal year and will take office immediately. The nominating committee will name a slate of officers and the floor will also be open for nominations. The officers will be elected by a simple majority of the membership present. Vacancies of offices of unexpired terms shall be filled by appointment by a majority of the remaining officers. The officers and their respective duties are as follows:

A) The President shall:

1. Regularly meet with members and the community;
2. Preside at all meetings of the organization;
3. Resolve problems in the membership;
4. Regularly meet with the treasurer of the organization to review the organization's financial position;
5. Schedule annual audit of records or request an audit if the need should arise during the year;
6. Perform any other specific duties as outlined in the bylaws of the organization.

B) The Vice President shall:

1. Preside at meetings in the absence or inability of the president to serve;
2. Perform administrative functions delegated by the president;
3. Perform other specific duties as outlined in the bylaws of the organization.

C) The Secretary shall:

1. Report on any recommendations made by the executive board of the booster organization if such a governing board is defined by the bylaws;
2. Maintain the records of the minutes, approved bylaws and any standing committee rules, current membership and committee listing;
3. Record all business transacted at each meeting of the GDLMA as well as meetings of any executive Board meetings in prescribed format;
4. Maintain records of attendance of each member;
5. Conduct and report on all correspondence on behalf of the organization;
6. Other specific duties as outlined in the bylaws of the organization.

D) The Treasurer shall:

1. Serve as chairperson of the Budget and Finance Committee if prescribed within the bylaws of the organization.
2. Issue a receipt for all monies received and deposit said amounts on a weekly basis (daily if receipts on hand exceed \$250.00) into the account for the organization;
3. Present a current financial report to the executive committee and general membership within thirty days of the previous month end;
4. File current financial reports with the district representative on a monthly basis, if

- applicable;
5. Maintain an accurate and detailed account of all monies received and disbursed;
 6. Reconcile all bank statements as received and resolve any discrepancies with the bank immediately;
 7. File sales tax reports as required by the controller's office (monthly, quarterly, or annually);
 8. File annual IRS form 990 in a timely manner;
 9. Submit records to audit committee appointed by the organization upon request or at the end of the year;
 10. Other specific duties as outlined in the bylaws of the organization.

Section 6. Term. Each elected officer shall serve a term of two (2) years or until a successor has been duly elected or appointed if an officer cannot fulfill their responsibilities. Terms may be extended or renewed at the Approval of the Board. The officer or Board of Directors may petition to the Board to vacate the position before the term is up. Vacancies of offices or unexpired terms shall be filled by appointment by a majority of the remaining officers.

Section 7. Meetings. The Board of Directors shall provide for by resolution the time and place for the holding of at least one annual meeting of the Board, and of the additional regular meetings of the Board, without other notice than such resolution.

Section 8. Notice. Notice of any special meeting of the Board of Directors shall be given at least two days previously thereto be oral or written notice delivered personally or sent by mail or facsimile to each Director at his or her business address. Any Director may waive notice of any meeting, and the attendance of a Director at any meeting shall constitute a waiver or notice of such meeting.

Section 9. Quorum. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board: but if less than a quorum of the Directors is present at said meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors.

Section 10. Voting. Each qualified member, as described in Article Three, Section 2 of these Bylaws, shall have the right to cast one vote. The decision of a majority of the voting members present at a meeting at which a quorum is established will be binding on the organization, unless provisions of these Bylaws require greater vote.

Section 11. Proxy. No voting by proxy will be allowed.

Article Five General Provisions

Section 1. Fiscal Year. The fiscal year of this organization shall be July 1 through June 30 or the following calendar year.

Section 2. Operational Funds. Operating funds shall be maintained in a financial institution and an accounting record of such funds shall be presented at all meetings.

Section 3. Fiscal Responsibility. All directors having fiscal responsibility shall be bonded.

Section 4. Annual Statement. The directors shall present at each annual meeting, or when called by vote of the members at any meeting, a full and clear statement of the condition of the organization.

Section 5. Group Exemption. This nonprofit organization will qualify as a tax exempt organization under the provisions of Section 501 (c)(3) of the Internal Revenue code and its Regulations as they now exist.

Article Six Standing Committees

Section 1. Nominations Committee. Meet to receive nominations for the elected offices of the organization and to prepare a slate of nominees and a ballot for the election of officers. The committee shall be made up of the President, the Principal and one at-large person appointed by the President.

Section 2. Banquet Committee. Responsible for organizing and coordinating the planning and implementation of all activities associated with the annual awards banquet. The Vice President shall chair the committee and name its members as needed.

Section 3. Fundraising Committee. Responsible for developing and managing fundraising projects. The President will chair the committee and name its members as needed.

Section 4. Membership Committee. Distribute membership information and coordinate membership drive. The Vice President shall chair the committee and name its members as needed.

Section 5. Scholarship Committee. Responsible for coordinating the scholarship application and selection process. The Treasurer shall chair the committee.

Section 6. Conflict of Interest. The board shall adopt and periodically review the conflict of interest policy to protect the organization's interest when it is contemplating any transaction or arrangement which may benefit any director, officer, employee, affiliate, or member of a committee with board- delegated powers. Conflict or interest policy-see Appendix A.

Section 7. Articles of Incorporation. See Appendix B.

Article Seven Amendments

Section 1. Amendments to Bylaws. These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a majority of the Directors, provided that such alterations, amendments, or proposed substitute Bylaws have been read or distributed to all Directors present at the previous regular meeting or such action may be made at a special meeting held at least ten days after the regular meeting at which the reading or distribution was made.

Section 2. Amendments to the Articles of Incorporation. The Directors shall adopt a resolution setting forth any proposed amendment of the Articles of Incorporation, which, if approved by a majority of the Directors, shall be again submitted for a voted at the next regular meeting of the Directors.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting secretary of the Grant Drum Line Music Association (GDLMA) and these Bylaws constitute the GDLMA's Bylaws. The Bylaws were duly adopted at a meeting of the board of directors held on September 19th, 2019, amended on November 21st, 2021, and again on October 9th, 2022.

Dated: _____

Secretary of the GDLMA: _____

Signature: _____

Appendix A

Grant Drum Line Music Association
EIN:84-2996685

MISSION STATEMENT

The primary purpose of Grant Drum Line Music Association (GDLMA) is to benefit students attending schools in the Del Paso Heights region by raising and contributing funds to be used for educational, athletic, extracurricular and arts activities. The GDLMA shall promote community support and awareness of the various educational, athletic, and extracurricular events, programs, and activities at schools within the Del Paso Heights region.

Appendix B

Grant Drum Line Music Association
EIN:84-2996685

Articles of Organization

The undersigned, a majority of whom are citizens of the United States, desiring to for a Non-Profit Organization under the Non-Profit Corporation Law of California, do hereby certify:

First: The name of the Organization shall be Grant Drum Line Music Association.

Second: The place in this state where the principal office of the Organization is to be located is the City of Sacramento, Sacramento County.

Third: Said Organization is exclusively for charitable purposes, including, for such purposes, the making of distributions that qualify as exempt organization under section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Fourth: The names and addresses of Board Members of the organizations are as follows:

James Van Buren, President	3646 Taylor St, Sacramento, CA 95838
Shirley Roberts, Vice President	3646 Taylor St, Sacramento, CA 95838
Tamara Eugene, Secretary	3646 Taylor St, Sacramento, CA 95838
Harry Block, Treasurer	3646 Taylor St, Sacramento, CA 95838
John Pellman, Member at Large	3646 Taylor St, Sacramento, CA 95838

Fifth: No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. Or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Sixth: Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the

principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In witness whereof, we have hereunto subscribed our names this day of 15-September, 2019.

Grant Drum Line Music Association
EIN:84-2996685

((Part VI 1, 4a, page 6

Specific Activities/ Fundraising program.
Spaghetti feed dinners
Various dances
Rummage sale
Performances
Show
Auctions)))

Appendix C

EIN:84-2996685

Grant Drum Line Music Association GDLMA

Officer Contact List

President

James Van Buren

Phone: (916) 202-7972

Email: micheallz20@hotmail.com

Vice President

Shirley Roberts

Phone: (916) 749-4676

Email: shirley916@aol.com

Secretary

Tamara Eugene

Phone: (916) 617-7603

Email: tam2832001@yahoo.com

Treasurer

Harry Block

Phone: (916) 225-4496

Email: yicblock@yahoo.com